MINUTES of AGHA

August 17, 2015 7 PM CST. Telephonically

The following were present:

President	Angela Ingraham, NY
Vice-President	
Secretary	Heather Nesler, IA
Treasurer	Kim Consol, CA
Region 1 Director	Jack Rowland, NY
Region 2 Director	Cathy Payne, GA
Region 3 Director	Deborah Neimann, IL
Region 4 Director	Heather Nesler, IA
Advisor to the Board	Kevin Fall
Advisor	Chuck Bassett

Not present:
Region 5 Director Rico Silvera, TN

Quorum was present.

Appointment of Vice President

Angela Ingraham moved from Vice President role to President with the resignation of Jesse McDaniel.
Per our by-laws, the board is required to fill this vacancy at the next meeting.
Kim Consol made the motion to elect Cathy Payne (Region 2 Director) as Vice President.
Heather Nesler seconded this motion.
No other nominations were made.
All voting members voted.
There were no objections. MOTION CARRIED.
Cathy Payne will remain as Region 2 Director.

Region 6 Vacancy

With the resignation of Christine Anderson, Region 6 Director, it was discussed and determined that Kim Consol would fill this position. Kim previously held this position before taking on the role of Treasurer.

Approval of minutes

July minutes required 2 minor corrections. Minutes were corrected, motion to approve, and carried.

Treasurers Report

July 2015 Report
Checking Balance $4,897.07
Savings Balance $10,705.27
Paypal Balance $799.09

The question of whether an accounting software such as Quick Books would be needed for Treasurer's duties.   Deborah Neimann shared how the Nigerian Dwarf Goat Association had previously used this type of software (an online version) and it was deemed an unnecessary expense.

Chuck Bassett stated Excell is a very good program that offers budgets and reports. It can generate monthly budgets, reports and create a yearly report form. He felt we could do a lot with an Excell Program. Chuck also stated he could advise Kim with this process if needed. Chuck advised Kim to contact Angelek at the Livestock Conservancy to get help with any accounting questions.

Cathy Payne spoke with our nonprofit lawyer in MN, and it was advised that our audit be done by a CPA. Chuck suggested we look into amending our by-laws from having a yearly audit to a financial review instead.

Committee Reports

Breeders Committee

The newly formed breeders committee will be focusing on two main concerns at this time.
They will be starting to research the software required for Breeders Assist & Pedigrees to be available on the website or available on the internet in some way. At this time our website is not compatible with the known software, and they will be researching how we go about obtaining software, the cost of putting it together, and where it will be hosted (AGHA website or hosted outside of AGHA website but a click through link on the website).

The breeders committee will also be focusing on a guideline type of a hand out. Angela spoke of this needing to be a priority for the breeders committee. It was discussed that rather than amending the by-laws that a guideline-handout would be best.

Kevin Fall added that the original description was a landrace breed which allowed for variances: long nose, short nose, short legs, long legs, or a combination.

By-Laws Committee

By-law amendment proposals have been submitted to Jessica Birken, nonprofit lawyer in MN.

Newsletter Committee

Final editing and proofing was underway on the summer newsletter. It should be ready to send out soon.

Website Committee

Recent concerns about the website was discussed.
President needed to reflect recent changes. It was decided inregards to Kevin Fall being listed on the website as Advisor that the words "to the board" be added.
The yahoo map pictured on the website needs to be updated to reflect Ruth's address.

It was stressed that any updates, bugs or concerns that anyone comes across should be reported. Heather was making a list of to-do's that needed prompt attention and would be gathering more information on some possible website projects and updates for future improvements. She would also be gathering an estimated cost for these projects so the board could start planning and budgeting for 2016.
Suggestions of a drop down box when selecting your state in the profile section.

Unfinished Business

Livestock Conservancy
It was determined that the advertisement that was in question with incorrect information with the Livestock Conversancy was not a contract that AGHA requested.

Annual Membership Meeting
Discussion on whether to hold the meeting at Copperstown, NY, Livestock Conservancy in November, or hold it as a teleconference via the internet.

Angela was concerned about holding a meeting in upstate NY due to time of year and weather.
After much discussion we felt member turn out would be best by holding it as a teleconference.
Deborah Neimann moved to hold the annual meeting via teleconference in November.
All board members were in favor of this motion. Motion Carried.
The annual membership meeting will be held November 16, 2015, via teleconference.

Breeders Assist
Jack had spoke with Ruth Bennett to start determining what it may take to get this rolling.

Policy & Procedure Plan
Cathy would like officers of the board to start this project by compiling what their duties are and how we do them. Our goal is to gather this information to have as a reference.
Example: When members are not able to log into the website. Who can help and a step by step of how this procedure is done.

Ruth Bennett's contract. Nothing to report as Ruth was out of the office on vacation.

New business

Kevin Fall reported that his yahoo email is no longer valid.

Cathy Payne asked that all board members share their updated contact information.
Cathy made a motion we appoint a finance committee. Motion Carried.
Kim will be reaching out to board members to recruit help with: audits, tax forms, yearly reports, budget planning.

Chuck Bassett gave us a report of where we stand in regards to his retention of services. He was retained for 10 hours of service. We have utilized 9hours and 40 minutes. He stated we had 30 minutes available. If we wanted to continue with his services he can bill us on completed hours moving forward. At the rate of $50.00 per hour.
Cathy made a motion to retain Chuck on an "as needed" basis with a 10 hour platue.
All were in agreeance. Motion Carried.

Next meeting is set for September 24, 2015 at 7 PM CST.

Meeting was adjourned at 9:00pm.

Secretary

Date of Approved